

Planning Board

Town of Columbus, Chenango County, New York

Minutes: Meeting of April 21, 2011

Planning Board Members present: Jack Harper, Wells Horton, Lori Horner, Susan LaFever (town board liaison), Mike Simons

Meeting called to order at 7:05 PM by Wells Horton.

Review of Previous minutes: Motion made by Mike to accept the previous minutes, seconded by Jack, and approved by all.

Public Comment: Introductions to Gary Dow and Eileen May of Columbus Hill Rd.

Communications:

1. Susan discussed the following items as the Town Board Liaison
 - The Internet Policy that Susan emailed all of us is now in the hands of the Town Board.
 - There is Planning Board Training available on Wed. April 27th in Norwich. Susan has more information however the signup deadline is 4/22.
 - Meeting Minutes
 - a) The Town Board and Planning Board Meeting Minutes should note that they are DRAFT when they are initially sent out.
 - b) From <http://www.dos.state.ny.us/coog/openmeetinglawfaq.html> "The Law states that minutes of open meetings must be made available within two weeks of the meeting; minutes of executive sessions must be made available within one week of the executive session. It has been suggested that if the minutes have not been approved, they may be marked "draft," "unapproved," or "non-final" when they are disclosed.
 - c) The Planning Board Secretary (Lori) should email the Final Approved Planning Board Minutes to Susan (to be put on the website) and to Brenda, the Town Clerk, to put on file for records management.
 - What is the enforcement procedure of our Laws? New laws that we have been working on all include an Enforcement section within the actual law
2. Mike made a motion to accept Corey as a full Planning Board Member. Jack seconded the motion and all approved. Susan will bring our recommendation to the Town Board next month. Once approved, his term will then expire 2/27/12.

Final Planning Board Minutes

Reports and Action on Old Business: We reviewed the online comments in the Subdivision Law. Susan will make the necessary changes and email us the corrected copy prior to next month's meeting.

New Business:

1. Goals for the current year:
 - A. Work with the Town Board & finalize:
 1. Site Plan Review Law
 2. Sanitation Law
 3. Road Preservation Law including the Driveway Permit
 - B. Continue reviewing changes to the Subdivision Law and finalize the Subdivision Law.
 - C. Continue to update wording and Fees/Penalties of all existing laws.
 - D. Continue research on topics relevant to the town – natural gas exploration, wind power, zoning, etc.
 - E. Compare our Right to Farm Law with other towns and Chenango County.
 - F. Begin to process all Site Plan Review applications.
 - G. In December we need to get our membership applications on the January agenda of the Town Board.
 - H. Prepare to do a new Town Survey.

Assignments for next meeting May 19, 2011:

- A. Compare Site Plan Law wording with the Subdivision Law ensuring that they match in wording before it is passed on to the Town Board. Hopefully we will be able to finalize the law at the next meeting.

Meeting adjourned at 8:25 PM. Motion by Mike and seconded by Jack.

Next meeting: Thursday, May 19, 2011 at 7:00 PM at Town Hall.

As always, we ask that you please contact Wells if you are unable to attend the meeting.

Minutes submitted by L Horner